

**Town of Union – Monthly Board Meeting Minutes
Wednesday, December 17, 2025**

The Town of Union monthly board meeting was called to order by Chairman Jon Franke at 7:00 p.m. All stood for the pledge of allegiance.

Roll Call was taken with Chairman Jon Frank, Supervisor 1 Kurt Anderson, Supervisor 2 Nathan Toth, and Clerk Fay Urban. Treasurer Starr Janecek was not present. Others in attendance was Patrolman David Smith, Karie Bartlett, and Lonnie Mueller from the Episcopo.

Proof of Posting – Yes

Public Comment – none

Review and Approve Minutes from Previous Meeting – Motion made by Toth and seconded by Anderson to approve the minutes for the November monthly meeting with one correction on the update on the well. Preston's is waiting for the pump. All in favor, motion carried.

Treasurer's Report: The general checking balance is \$15,813.93 and the MMDA balance is \$108,113.37 as of Wednesday, December 17, 2025.

Clerks Report - The board reviewed the monthly bills. Motion by Toth and seconded by Franke to pay expenses as presented and transfer \$25,000 from the MMDA to the general checking account and transfer \$40,000 from the general MMDA to the Contingency account. All in favor, motion carried.

Mail presented was MFL transfer, upcoming salt shed inspection notice. Franke will complete form and return.

Old Business

New Checking Account for Tax Payment Options – Motion made by Anderson and seconded by Toth to open a new checking account for property tax payments. All in favor, motion carried.

Update on Well – Still waiting for the pump and controller.

UDC Inspector – Franke has been working on finding a new inspector and at this time no one is available. Motion by Anderson and seconded by Toth to advertise for a request for proposal for a UDC Inspector in the local papers. All in favor, motion carried.

New Business

Resolution to Revise Budget – Not needed at this time.

Approve the 2026-2027 Election Workers – Motion by Franke and seconded by Toth to approve the list of 2026-2027 election workers as presented. All in favor, motion carried.

Statewide Voter Registration – Motion by Toth and seconded Anderson to approve Vernon County to manage the WisVote MOU for the Town of Union and pay the annual fee of \$350. All in favor, motion carried.

Road Cost Share, LRIP – Anderson is working with patrolman Smith to complete the forms for the grant.

Equipment Maintenance Needs – The board discuss upcoming equipment needs. Motion by Toth and seconded by Anderson to purchase two refurbished rims with mounts for the 2015 truck for \$400. All in favor, motion carried. Motion by Anderson and seconded by Toth to purchase a ½" impact wrench for up to \$250.00. All in favor, motion carried.

Vernon County WisVote MOU – Addressed earlier in the meeting.

Driftless Human Society Agreement – Motion by Toth and seconded by Anderson to sign agreement with the Driftless Human Society and pay the annual fee of \$250. All in favor, motion carried.

Patrolman's Report – The gravel roads are graded, and potholes are filled. Work was done on the Pine Ave bridge. Road Maintenance report is complete and the equipment is ready for winter.

Supervisor's Report – Anderson continues to work on the road project.

Chairman's Report – Franke updated the board on the Yuba Fire Association meeting. He attended the county's meeting held at the Union Town Hall building on the bridge project on Sunrise Ln.

Motion made by Toth and seconded by Anderson to go into close session at 8:01 pm.

- *Closed Session – Sec.19.85(1)(c), Wis. Stats., sanctions the use of closed sessions where governmental bodies are considering employment, promotion, compensation, or performance evaluation of any public employee,*
 - *Discuss and Review Paid Employees Wages.*

Motion made by Anderson and seconded by Toth to go back into open session at 8:16 pm.

Action on Closed Session Item – Motion by Toth and seconded by Franke to increase the patrolman's wages by \$1.00 per hour starting January 1, 2026. All in favor, motion carried.

Set Date for Next Monthly Meeting – Tuesday, January 20, 2026 7:00 pm.

Adjournment – Motion made by Toth and seconded by Anderson to adjourn the meeting at 8:18 p.m. All in favor, motion carried

Respectfully submitted by Fay Urban, Town Clerk