**Town of Union – Monthly Meeting Minutes**

**Thursday, October 14, 2021**

The Town of Union meeting was called to order by Chairman Elgin Fanta on Thursday, October 14, 2021, at 7:30 p.m. All stood for the Pledge of Alliance.

Roll call was taken with Chairman Elgin Fanta, Supervisor Paige Huber, Supervisor Kris Janecek, Clerk Fay Urban and Treasurer Gladys Janecek present. Others in attendance were Patrolman David Smith, and Lonnie Muller from the Episcope.

Chairman Fanta asked for affirmation of proper public notice to which Town Clerk Urban replied, “Yes”.

**Public Comment –** None

**Read and Approve September’s Minutes –** Motion by Huber and second by Janecek to approve the September 16, 2021, Town of Union minutes. Motion carried.

**Treasurer's Report**

The general checking account has a balance of $13,359.86 and Money Market account balance is $397,136.54 ($300,000.00 contingent fund and $36,424.66 ARPA fund) as of Thursday, October 14, 2021. $54,000 was transferred from the MMDA to the general checking account to cover September’s monthly bills. The town received monies from the State of WI for GTA $25,898.94, fire call for $1,174.00, and final personal property payment of $141.74.

The board was present with two options for sending out this year’s property tax bills. First option is to continue to send the taxes out as in previous years. Gladys stuffs all envelopes and mails out. The towns cost is for the envelopes, stamps and copies of the tax roll and newsletter. Second option is to hire a company to send out this information. Motion by Fanta and seconded by Huber to table this item until next tax season so the board can have more time to review the second option. All in favor. Motion carried. The board gave Gladys permission to order supplies needed to send out the property taxes.

Update on Dog Licenses – 12 kennel forms were returned out of 15 sent out.

**Clerks Report**

The monthly bills were presented to the board along with the budget comparison. Motion by Fanta, seconded by Huber to pay the monthly bills and transfer $60,000 from the money market account to the general checking account to cover the monthly expenses. Motion carried.

Mail – The town received a Thank You card from Scott Construction. A letter from the Department of Revenue regarding assessment of property and the final population totals.

**Old Business**

Soil Boring for Sand/Salt Shed – The soil boring test was done on October 1, 2021. Waiting for the results. Once results come back, bid request can be posted for excavating and concrete for the new building.

**New Business**

Set Budget Public Hearing and Budget Meeting of the Electors – Motion made by Janecek and seconded by Huber to hold the public hearing on Monday, November 15, 2021, at 6:30 pm and the Budget Meeting of the Electors to follow the public hearing. Motion carried.

Review and Approve Redistricting Map and Resolution – A discussing was held on the map Vernon County had submitted for approval. Motion made by Fanta and seconded by Huber to table the redistricting map and resolution to a future meeting to get more information on this plan. Motion carried.

Chimney Rock Assessment Fee – The town has been paying $6,300 annually to Chimney Rock for many years. The cost will go up to $6,800 for 2022. The board was presented with two options for future increases. First option is to adjust the fee annually to avoid a large increase. The second option is to maintain the 2022 fee and do a larger increase in the future. Motion made by Fanta and seconded by Janecek to adjust the assessment fee annually. Motion carried.

**Patrolman's Report –**

David Smith reported there were trees down from the September 20th storm. Kruegers finished their work on Jug Creek. The county seeded jug creek. They had flagged the roads that needed gravel on September 23rd, and they received gravel on the 24th. Machinery Update – The brake chamber went out on the grader. The town of Greenwood loaned us their grader to finish the work on the gravel roads. The grader was fixed, and it was recommended that an air dryer be installed to help with the condensation and new ball joints. The estimated total cost for the air dryer is over $2,000. The estimated cost for the ball joints is $2,200. These items will be considered in the 2022 budget. The tractor window was replaced. Kris replaced the sander chain. This saved the town half the cost of having it repaired elsewhere.

**Supervisor’s Report**. **–** Supervisor Janecek would like to have signs on the highway by the shop for trucks entering and exiting there. The trees also need to be trimmed around the corner for better visibility. Elgin recommend contacting the county for the signs and tree removal since it is on a state highway.

**Chairman's Report –** Chairman Fanta reported there were two construction forms submitted with a possibility of two more coming in.

The DOT will need to inspect the sand/salt shed once it is completed.

The LRIP application is due for roads that need seal coated. This is a 50/50 grant by the state awarded to the municipalities. The county has a board to recommend which projects should be awarded these grants. The application is due by October 21, 2021. The board discussed for different roads that need seal coated. Because of the cost, Fanta will submit the application for Timber Lane.

November’s monthly meeting will be held on Monday, November 15, 2021, following the Budget Meeting of the Electors at the Union Town Hall. (This meeting was postponed to November 22nd)

Motion by Huber, seconded by Janecek to adjourn the meeting at 9:37 pm. Motion carried.

Respectfully submitted by Fay Urban, Town Clerk